

EMBASSY OF INDIA
BUENOS AIRES

TENDER NOTICE No. BUE/873/1/2015 DATED 16.03.2016

SUBJECT: HIRING OF CAR

Embassy of India, Buenos Aires invites sealed competitive quotations from reputed, experienced and financially sound firms registered under relevant Argentine Companies Law which can provide transport service to this Embassy. The details of the work have been defined in 'Brief scope of work'. The date of online opening of tender would be 21 days from the online publicity of this tender notice.

2. Scope of work/service: Providing a **Mercedes or Equivalent** Car without Driver and without fuel. Please quote your rates in followings format:

S. No.	Description	Rate (Amount in Argentine Peso)
1.	Monthly rate (the rate includes payment of insurance premium, servicing etc.) Upto 5000 kms per day	Monthly Rate: Rate for extra km, if it exceeds 5000 km per month:
2.	Any other liability on Embassy (if anything is mandatory for hiring party)	

TERMS & CONDITIONS:

1. The Embassy requires original bill and would make payment through a Peso cheque, so the rate of VAT must be clearly mentioned. In case the service is exempted from VAT, please mention.
2. The Embassy requires Car on monthly basis so discounted rate for a month should be offered on the basis of normal use of car on working days and occasionally use on holidays.
3. The Embassy will not liable to pay insurance, servicing charges, payment on Repair & Maintenance etc.
4. The Quotations should be submitted in sealed cover – clearly super-scribed “**Financial Bid**” indicating item-wise price for the items and final average price for the service for Embassy of India, Buenos Aires and addressed to Second Secretary & Head of Chancery, Embassy of India, Buenos Aires , Av. Eduardo Madero 942 19th Floor – C1106ACW Torre Madero, Buenos Aires.
5. The Company’s credentials, experience, client list, certifications, license, profile etc. may also be attached.
6. The rate will be valid for minimum four months, which can be negotiated for another four month on same term and condition if agreed.
7. The company with good credentials and offering best price will be awarded the job. The decision of the Embassy in this regard will be final. All Proposals presented shall be confidential and will remain with Embassy of India, Buenos Aires. Embassy of India reserves its rights to reject any offer without assigning reasons.

PROFORMA FOR FINANCIAL BID

DATE: _____

**Head of Chancery
Embassy of India, Buenos Aires
Av. Eduardo Madero 942
19th Floor – C1106ACW
Torre Madero, Buenos Aires**

Sub: Submission of Financial Bid for providing a Mercedes or Equivalent car on monthly basis.

Dear Sir/Madam,

Our Financial Offer for providing a Mercedes or Equivalent car to Embassy of India, Buenos Aires as per their Tender Notice No. BUE/873/1/2015 dated 16.03.2016 is as follows:

S. No.	Description	Rate (Amount in Argentine Peso)
1.	Monthly rate (the rate includes payment of insurance premium, servicing etc.) Upto 5000 kms per day	Monthly Rate: _____ Rate for extra km, if it exceeds 5000 km per month: _____
2.	Any other liability on Embassy (if anything is mandatory for hiring party)	

Our company has noted and understood the terms & conditions mentioned in the tender notice and accept the same mentioned below:

For and on Behalf of (Name of Company): _____

Signature (Authorized Signatory) _____

Designation: _____

AFFIDAVIT

I/We, _____, Representative(s) of

M/s. _____ solemnly declare that:-

1. I/We are submitting tender for providing a **Mercedes Corolla or equivalent** Car against Tender Notice No. BUE/873/1/2015 dated 16.03.2016
2. Myself or my partners do not have any relative working in Embassy of India, Buenos Aires.
3. All information furnished by me/us in respect of fulfillment of eligibility criteria and other information given in this tender is complete, correct and true.
4. All documents/credentials submitted along with this tender are genuine, authentic, true and valid.
5. The Price – Bid submitted by me/us is “WITHOUT ANY CONDITION”.
6. I/We have not been banned/de-listed by any Government or Quasi Government agencies or PSUs.
7. If any information or document submitted is found to be false/incorrect, Embassy may cancel my/our Tender and can take any action as deemed fit including termination of the contract, forfeiture of all dues and blacklisting of my/our firm and all partners of the firm etc.

For and on Behalf of (Name of Company): _____

Signature (Authorized Signatory) _____

Designation: _____

Date: _____